



MINISTRY OF TOURISM

Invitation to Tender – REF # MT 2020/03

Consultancy Services for a *Disaster Preparedness Assessment and Disaster Risk Management Plan Template and Guidelines for the Tourism Sector*

Background

The Government of Jamaica, through the Ministry of Tourism, aims to undertake a Disaster Preparedness Assessment and develop a Disaster Risk Management Plan Template and Guidelines as a guiding mechanism to inform the development, adoption and implementation of policies and strategies which will increase visitors' confidence in the quality of service and amenities available in Jamaica, improve their impression of Jamaica's tourism sector and deliver a safe, secure, seamless and satisfying experience during their stay in Jamaica.

Scope:

The Ministry of Tourism is seeking a firm/consultant (s) with proven tourism experience to conduct a Disaster Preparedness Assessment and develop a Disaster Risk Management Plan Template and Guidelines for the tourism sector.

Tender Requirements:

- Copy of a valid Tax Compliance Letter (TCL). Tenders submitted without a valid TCL will be automatically rejected.

Procurement Method:

National Competitive Bidding (NCB)

Collection of Tender Documents:

The details of this engagement are included in the Request for Proposal which will be available for download via the electronic Government Procurement Portal (www.gojep.gov.jm) as at 4:00 p.m. on June 29, 2020. No hard copies of bids will be accepted and there will be no tender box for drop-off of tender documents.

Tender Submission:

Bids must be submitted online via www.gojep.gov.jm on/or before July 14, 2020 at 11:00 a.m. Late Bids will be automatically rejected by the system. An online bid opening will take place on July 14, 2020 at 11:15 am.

To participate in this tender opportunity, Suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at www.gojep.gov.jm. For assistance to register, download of tender documents and upload of tender proposals, please contact the **Ministry of Finance, Procurement and Asset Policy Unit** Customer Care Desk at: 876-932-5220/876-932-5246/876-932-5253 or via email at oppccustomer@care@mof.gov.jm.

For further queries, please email procurement@mot.gov.jm