



MINISTRY OF TOURISM

INVITATION TO TENDER – REF #MT2022/07 Consultancy Services to Develop a Data Governance Framework for the Ministry of Tourism and its Public Bodies

BACKGROUND

The Ministry wishes to establish a Data Governance Framework to guide the capture storing and preservation, analysis, presentation/visualization, access, transfer/sharing, privacy controls/security, reporting/dissemination, and deletion of tourism data and information, especially those in digital form.

Scope:

The Ministry of Tourism is seeking a firm/consultant (s) with proven experience to develop a Data Governance Framework for the Ministry of Tourism and its Public Bodies

Tender Requirements:

Copy of a valid Tax Compliance Letter (TCL). Tenders submitted without a valid TCL will be automatically rejected. Consultants shall have to demonstrate that they have paid all taxes, duties, fees and other impositions as may be levied in Jamaica prior to the award of contract. Proof of tax compliance is a copy of the Tax Compliance Letter.

Procurement Method: International Competitive Bidding

Collection of Tender Documents:

The details of this engagement are included in the Request for Proposal which will be available for download via the Government Electronic Procurement Portal (www.gojep.gov.jm) as at **4:00 p.m. on August 3, 2022**. No hard copies of bids will be accepted and there will be no tender box for drop-off of tender documents.

Tender Submission:

Bids must be submitted online via www.gojep.gov.jm on/or before **September 16, 2022 at 11:00 a.m.** Late Bids will be automatically rejected by the system. An online bid opening will take place on **September 16, 2022 at 11:15 a.m.**

To participate in this tender opportunity, Suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at www.gojep.gov.jm.

For assistance to register, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at: **876-932-5220/876-932-5246/876-932-5253** or Email at oppccustomer@mf.gov.jm.

For further queries, please email:
procurement@mot.gov.jm.