

**APPLICATION FOR INCENTIVES  
UNDER THE FISCAL INCENTIVES (MISCELLANEOUS PROVISIONS) ACT, 2013  
TOURISM ACCOMMODATION (NEW)  
(To be filled out in duplicate)**

Date of Application.....

**TYPE OF ACCOMMODATION (Tick appropriate box)**

<input type="checkbox"/>	Hotel
<input type="checkbox"/>	Resort Cottage
<input type="checkbox"/>	Guest House
<input type="checkbox"/>	Apartment
<input type="checkbox"/>	Villa

The following supporting documentation is required in order for the application to be processed:

- ☐ Business Plan
- ☐ Building Plans Approved by the Parish Council (*for new properties & properties undergoing expansion and/or structural alteration*) or No Objection letter (for existing structures)
- ☐ Tax Compliance Certificate (required for all importing entities)
- ☐ Certified copy of Certificate of Incorporation
- ☐ Certified copy of Articles of Association / Incorporation
- ☐ Certified copy Business Registration Certificate for name of property registered by entity applying for incentive
- ☐ Letter of Good Standing for Companies office of Jamaica
- ☐ Title for Owner\*
- ☐ Copy of management/lease agreement (*if operator is different from owner*)
- ☐ Letter of Financial Commitment to undertake development

\*In the case where there is no operator, the title is required for the owner

Name of Property.....

Location.....

Name of Owner .....

Company No. / Business Registration No. and Date of Registration.....

Owner's TRN#..... TCC# & expiry date.....

Name of Operator (if different from owner).....

Address of Operator .....

Operator TRN#..... TCC# & expiry date.....

Tel:..... Fax:.....e-mail.....

Contact Person.....

Position Held.....

Address.....

Tel#:.....Fax#:.....e-mail.....

**FOR OFFICIAL USE ONLY**

<b>MINISTRY OF TOURISM AND ENTERTAINMENT</b>	
<b>DATE APPLICATION SUBMITTED:</b> _____	
<b>DATE RECOMMENDED:</b> _____	<b>DATE NOT RECOMMENDED:</b> _____
<b>SIGNED BY (Review Officer):</b> _____	

## ***CONFIDENTIAL***

### **GENERAL INFORMATION ABOUT ESTABLISHMENT**

1. Name of establishment \_\_\_\_\_
2. Number of rooms (whether single or double), including measurements and general description of décor, furnishings, etc.
3. Details and capacities of facilities to be offered (dining, bar, entertainment etc.)
4. Operator of hotel (*if operator is other than Owner, enclose copy of agreement to operate*).
5. Type of accommodation to be offered (American Plan, Modified American Plan, Continental Plan, European Plan, All-Inclusive).
6. Date of commencement of construction.
7. Date hotel is expected to commence operations.

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**ASSESSMENT OF THE ECONOMIC EFFECTS**

**(INCLUDING EFFECTS ON THE TOURIST TRADE)**

8. Ownership Structure

Country of origin.....

Joint Venture? (please tick) ----Yes -----No

Local(%).....Foreign(%).....

9. TOTAL CAPITAL INVESTMENT: J\$ \_\_\_\_\_

SOURCES OF CAPITAL (Enclose Copy of letter confirming funding source:

A. Share capital: J\$ \_\_\_\_\_

B. Loan capital: J\$ \_\_\_\_\_

C. Other (Specify): J\$ \_\_\_\_\_

13. DURING CONSTRUCTION

A. Employment:

(I) Number of workers

	<u>Local</u>		<u>Foreign</u>	
	M	F	M	F
Permanent	_____	_____	_____	_____
Temporary	_____	_____	_____	_____
Total	=====	=====	=====	=====

(II) Salaries and wages J\$ \_\_\_\_\_

B. Estimated expenditure locally on raw materials  
And equipment J\$ \_\_\_\_\_

C. Other estimated expenditure locally J\$ \_\_\_\_\_

14. Cost Analysis:

- A. Per room cost, inclusive of landJ\$ \_\_\_\_\_
- B. Per room cost, exclusive of landJ\$ \_\_\_\_\_

15. DURING OPERATION (ANNUAL)

A. Employment:

(I) Number of staff

	<u>Local</u>		<u>Foreign</u>	
	M	F	M	F
Permanent	_____	_____	_____	_____
Temporary	_____	_____	_____	_____
Total	=====	=====	=====	=====

- (II) Salaries and wagesJ\$ \_\_\_\_\_

16. Expected annual net inflow of funds from abroad (expenditure of guests in hotel, less hotel expenditure abroad) J\$ \_\_\_\_\_

17. ANNUAL PROJECTED F.E. EARNINGS

- Year 1 US\$.....
- Year 2 US\$.....
- Year 3 US\$.....

18. TARGET MARKETS

- Local (%) \_\_\_\_\_ Foreign (%)\_\_\_\_\_
- Countries\_\_\_\_\_

19. Estimated annual purchase of local products and supplies.

- A. Estimated percentage, volume and expenditure of Agricultural Products to be purchased annually:
- B. Estimated percentage, volume and expenditure of manufactured Products to be purchased annually:
- C. Estimated percentage, volume and expenditure of meat, poultry and seafood be purchased annually

20. What are the potential sources for Entertainment Services?

Services	Local	Foreign

\_\_\_\_\_  
Name and Signature of Applicant

\_\_\_\_\_  
Status of Applicant relative to project

\_\_\_\_\_  
Date

\_\_\_\_\_  
Place Company Stamp or Seal